

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> Over £1,000,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> Below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Sarbjit Kaur	Telephone number: 0113 3787801	
Subject²:	Right to Buy Replacement Programme: Turning Lives Around Acquisition and Refurbishment of Four Properties		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The information contained in the exempt appendix 1 to this report relates to the financial or business affairs of a particular person, and of the Council. This information is not publicly available from the statutory registers of information kept in respect of certain companies and charities. It is considered that since this information was obtained through Expressions of Interest then it is not in the public interest to disclose this information at this point in time. Also it is considered that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to other similar transactions in that prospective purchasers of other similar properties would have access to information about the nature and level of consideration which may prove acceptable to the Council. It is therefore considered that this element of the report should be treated as exempt under Access to Information Procedure Rule 10.4 (3).</p> <p>The Chief Officer, Asset Management and Regeneration is requested to approve and grant authority to:</p> <p>a) the spend of Right to Buy Replacement Programme funds up to the amount set out in the Exempt Appendix to support Turning Lives Around's proposal to acquire 4 properties and to refurbish them into affordable homes for vulnerable and homeless people; and</p> <p>b) for the Council to enter into a grant agreement and nominations agreement with Turning Lives Around to facilitate the above spend, on the terms set out in this report.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.


² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Council has received an application from Turning Lives Around (TLA) for RtB grant funding for a 12-18 month programme to purchase and refurbish 4 properties to provide affordable homes for people who are homeless or in housing need.</p> <p>The properties will be let as supported housing at affordable rents to people who are homeless or in housing need and the tenants will be provided with housing related support to ensure the tenancies are successful and that people move to independent living. Further details regarding the proposal are outlined in the exempt appendix attached to this report.</p> <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p>
Affected wards:	Hunslet and Riverside
Details of consultation undertaken⁴:	<p>Executive Member Councillor Helen Hayden 25th May 2021</p> <p>Ward Councillors Councillor Elizabeth Nash 25th May 2021 Councillor Paul Wray 25th May 2021 Councillor Mohammed Iqbal 25th May 2021</p> <p>Others Finance 19th May 2021 Legal Services 4th June 2021</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation Sarbjit Kaur</p> <p>Once the decision has been approved Legal Services will prepare the RtB grant funding agreement which will allow TLA to make their first acquisition.</p>
List of Forthcoming Key Decisions⁵	<p>Date Added to List:-</p> <p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of	If not published for 5 clear working days prior to decision being taken the reason why not possible:

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

report⁶	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ⁸	
	Signature 	Date 17 September 2021

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.